



County of Los Angeles  
**CHIEF EXECUTIVE OFFICE**

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LOS ANGELES, CALIFORNIA 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA  
Chief Executive Officer

October 16, 2007

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**DEPARTMENT OF HEALTH SERVICES: APPROVAL OF AMENDMENT NO. 3 TO  
AGREEMENT NO. H-700813 WITH HAMILTON KLOW ASSOCIATES  
(SUPERVISORIAL DISTRICT 1)  
(3 VOTES)**

**IT IS RECOMMENDED THAT YOUR BOARD:**

Authorize the Director of Health Services, or his designee, to sign and execute Amendment No. 3 to Agreement No. H-700813 for Medical Planning and Technical Support Services with Hamilton Klow Associates, to extend the current Agreement, effective date of Board approval through March 31, 2009, or until all the deliverable tasks have been completed to the satisfaction of the Director or his designee, whichever comes first, at no additional cost.

**PURPOSE/JUSTIFICATION OF THE RECOMMENDATION ACTIONS**

In approving the recommended actions, the Board is authorizing the Director of Health Services to amend the Agreement to extend the term, substantially similar to Exhibit I, with Hamilton Klow Associates (HKA), to continue the provision of medical planning and technical support services, to address capital project and refurbishment needs in the Department of Health Services (DHS), and to allow time for LAC+USC General Hospital Transitional Use Plan (Transitional Use Plan) to be approved, at no additional cost.

DHS needs to proceed effectively and timely with capital projects approved by your Board, however, DHS does not have sufficient in-house staff or the capabilities to perform all feasibility studies, planning, design, engineering, and other related services. HKA has the requisite expertise and resources to perform the services listed above.

Board of Supervisors  
GLORIA MOLINA  
First District

YVONNE B. BURKE  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

Additionally, HKA is assisting DHS with two planning projects for the LAC+USC Replacement Facility (Replacement Facility). The projects are the Master Plan for LAC+USC Medical Center and the Transitional Use Plan.

The Master Plan has been completed, however, additional time will be needed after the opening to verify the plans to house hospital services that cannot be accommodated in the Replacement Facility in General Hospital. Under terms of a Memorandum of Agreement (MOA) with the Federal Emergency Management Agency (FEMA), the California State Historic Preservation Officer (SHPO), and Los Angeles County, a plan for the re-use of General Hospital at LAC+USC Medical Center is required. HKA has completed the Transitional Use Plan. Pending review and approval by the Chief Executive Office (CEO), the plan will be submitted to SHPO and FEMA. However, it is anticipated that SHPO and FEMA may require additional plan revisions before a final approval is obtained. Accordingly, additional time is needed to allow for these activities.

#### **FISCAL IMPACT/FINANCING**

There is no fiscal impact. The current Agreement's maximum obligation of \$857,500 remains the same under this extension.

#### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

On November 30, 2004, the Board approved the Agreement with HKA through October 31, 2006 for \$200,000 to provide medical planning and technical support services. On July 19, 2005, the Board approved Amendment No. 1 to the Agreement to provide a comprehensive Master Plan for LAC+USC Medical Center for a maximum obligation of \$500,000 and the term was extended through October 31, 2007. Amendment No. 2 was approved on December 19, 2006 for \$157,500 for HKA to produce a transitional use plan of General Hospital to accommodate necessary hospital support services not included within the Replacement Facility. Because the Replacement Facility is not slated to open later than originally anticipated, additional time is needed to ensure that support services are appropriately accommodated in the Replacement Facility. The CEO and DHS are working together to finalize the documents for FEMA and SHPO approval for the re-use of General Hospital as required by the MOA.

Attachment A provides additional information.

County Counsel has reviewed and approved Exhibit I as to form.

**CONTRACTING PROCESS**

DHS developed a Request for Proposals for as-needed medical planning and technical support services in 2004. In April 2004, responses were received from three firms. An evaluation committee was convened and recommended HKA as the most qualified to provide the required services. On November 30, 2004, the Board approved the Agreement. It is not appropriate to advertise amendments on the Los Angeles County on-line web site as a business opportunity.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of this action will permit the County and DHS to comply with the MOA requirements with FEMA and SHPO.

When approved, DHS requires three signed copies of the Board's action.

Respectfully submitted,



WILLIAM T FUJIOKA  
Chief Executive Officer

WTF:SRH:SAS  
DJ:AT:lbm

Attachments (2)

c: County Counsel  
Director and Chief Medical Officer, Department of Health Services

**SUMMARY OF AGREEMENT**

1. TYPE OF SERVICE:

Medical planning and technical support services.

2. AGENCY NAME AND CONTACT PERSON:

Hamilton Klow Associates  
6711 Forest Lawn Drive  
Los Angeles, CA 90068  
Attention: Gene Klow, AIA  
Telephone: (323) 876-5593

3. TERM OF AGREEMENT:

Upon Board approval through March 31, 2009, or until all the deliverable tasks have been completed to the satisfaction of the Director or his designee, whichever comes first.

4. FINANCIAL INFORMATION:

There is no fiscal impact. The current Agreement's maximum obligation of \$857,500 remains the same under this extension.

5. GEOGRAPHIC AREAS SERVED:

First District

6. ACCOUNTABLE FOR MONITORING AND EVALUATION:

Carolyn Rhee, Project Director  
LAC+USC Medical Center Replacement Project

7. APPROVALS:

Chief Deputy Director:	John R. Cochran III
Contracts and Grants:	Cara O'Neill, Chief
County Counsel:	Christina Salseda

1. This Amendment shall become effective on the date of

Board of Supervisor's approval.

2. Agreement Paragraph 5.0, TERM, shall be revised to read as follows:

" 5.0 TERM: The term of this Agreement shall commence on November 30, 2004, and unless sooner canceled or terminated as provided herein, shall continue in full force and effect to and including March 31, 2009 or until all the deliverable tasks have been completed to the satisfaction of the Director or his designee, whichever comes first., at no additional cost. By reasons or acts beyond the control of the County, this Agreement may be terminated by County, at any time, without liability for damages whenever County is prevented by operation of laws, Acts of God, or by the official action of local, State, or Federal authorities from complying with the provisions of this Agreement."

3. Except for the changes set forth hereinabove, Agreement shall not be changed in any respect by this Amendment.

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment to be subscribed by its

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Director of Health Services, and Contractor has caused this Amendment to be subscribed in its behalf by its duly authorized officer, the day, month and year first above written.

COUNTY OF LOS ANGELES

By \_\_\_\_\_  
Bruce A. Chernof, M.D.  
Director and Chief Medical Officer

CONTRACTOR

Hamilton Klow Associates

\_\_\_\_\_  
Signature

By \_\_\_\_\_  
Print Name

Title \_\_\_\_\_  
(AFFIX CORPORATE SEAL)

APPROVED AS TO FORM  
BY THE OFFICE OF THE COUNTY COUNSEL

APPROVED AS TO CONTRACT  
ADMINISTRATION:  
Department of Health Services

By \_\_\_\_\_  
Cara O'Neill, Chief  
Contracts and Grants Division

RF:r  
Board letter hka amendment no 3 actual 09.28.07